

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing
Regular Scheduled Board Meeting
June 21, 2012

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on June 21, 2012 at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

Members Present

Timothy E. Owens Board Chair
October 10, 2013- Certified Deaf Interpreter
Daniel R. Roush, Vice Chair
October 1, 2013- Certified Interpreter
Nina Coyer
October 1, 2015- Certified Interpreter
Marcie Jeffers
October 1, 2014- Certified Interpreter
Joy Kiser
October 31, 2013- Consumer

Absent

Rita Zirnheld, Secretary
October 1, 2014- Certified Interpreter
Hunter Bryant
October 1, 2012 – Certified Interpreter

Occupations and Professions

Courtney F. Bourne, Executive Director
Susan Ellis, Operations Sections Supervisor
Karen Lockett, Board Administrator

Board Counsel

Michael West, Board Counsel

Interpreters

Molly Howard
Dana Parker

Call to Order

Mr. Owens, Chair called the meeting to order at 10:21 a.m.

Minutes

- a) The board discussed tabling the 5-2-2012 board minutes for approval, due to most board members did not get a chance to review before the 6-21-2012 board meeting.

2012-06-21-a Mr. Roush made a motion to table the 5-2-2012 board minutes for approval, due to most board members had not gotten a chance to review before the 6-21-2012 board meeting. Ms. Jeffers seconded the motion. Motion carried

Financial Report

2012-06-21-b Ms. Kiser made a motion to accept the financial report. Ms. Jeffers seconded the motion. Motion carried.

Summary of Report= Cash Balance as of

March 2012 – \$31,676.21
April 2012 - \$25,528.86
May 2012 – \$26,435.03

O&P Update Report

- a) Ms. Bourne brought forth the Memorandum of Agreement regarding Occupations and Professions Administrative fees. Ms. Bourne presented information that was used to calculate the FY13 and FY14 administrative fee of \$31,500 2.59%. Ms. Bourne stated that the total budgeted amount for the Office of Occupations and Professions for FY13 is 1,282,000 – this includes staff salaries, lease, utilities, office supplies, equipment and maintenance, computer services, telephone services, janitorial services, etc.
- b) The board brought forth some concerns regarding the Occupations and Professions Administrative fees.

2012-06-21-c Mr. Roush made a motion for Mr. Timothy Owens, Board Chairman on behalf of the board to write a letter to the Governor's Office of Budget (OSBD) with a copy to Courtney Bourne, Executive Director of Occupations and Profession requesting a meeting to discuss the formula that they used to calculate the administrative fees. Ms. Jeffers seconded the motion. Motion carried.

Board Chair Report –

- a) The board discussed the Temporary Licensee's going through the 60 day Grace Period. Board Counsel, Mark Brengleman stated that the Temporary Licensees are able to work through the Grace Period. No actions were taken.
- b) The board discussed the new regulation issues regarding the New regulations on the LRC website. Mr. Owens was concerned that the regulations were approved on June 2, 2012 and on June 21, 2012 the new regulations were not put in a reading format. Mr. Brengleman stated that LRC has a lot of regulations to review and edit, so that it may be a while before the corrections are made. Mr. Brengleman also suggested for staff to remove the old regulations from the KBI website and to direct all to the LRC website.
- c) Ms. Coyer made a motion for KBI's legal counsel write a courtesy letter to advise Jewish Hospital in Louisville regarding Ms. Dorothy Hencker complaint and options for obtaining legal and qualified interpreters at the previous KBI meeting. Ms. Kiser seconded the motion. Motion carried.

2012-06-21-d The board accepted the letter regarding the service of Interpreters for the Deaf and Hard of Hearing that was sent to Mr. David Laird, President and CEO Jewish Hospital from Board counsel Michael West on behalf of the board. No actions were taken.

Board Counsel – Michael West
None

Old Business
None

New Business

- a) The Board discussed forming an Adhoc committee to meet only by e-mail to discuss increasing licensee fees. Mr. Owens suggested that Ms. Coyer and Ms. Zirnheld.

2012-06-21-e Ms. Coyer made a motion for the Adhoc committee to meet only by e-mail to discuss increasing licensee fees. Ms. Kiser seconded the motion. Motion carried.

2012-06-21-f Ms. Coyer made a motion to approve **Vicki L. Brown, Margaret Cross, Kimberly Curtis, Erin Frost and Patricia L. Musser**– Full Licensure application. Ms. Kiser seconded the motion. Motion carried

2012-06-21-g Ms. Coyer made a motion to defer **John Lawlor and Kelly McMaine** Temporary Extension applications. Ms. Kiser seconded the motion. Motion carried.

2012-06-21-h Ms. Coyer made a motion to approve **Sally Smith** Temporary Extension application. Ms. Kiser seconded the motion. Motion carried.

2012-06-21-i Ms. Coyer made a motion to approve **Kristin Bowen, Rebecca Bush, Dave Calvert, Kimberly Ann Corcoran, Angela L. Crawford, Paula Ginter, Judy Gooch, Denise M. Gross, Robyn D. Hart, David Herman,**

Matthew King, Donna M. Lashley-Laswell and Christina M. Orzali Audit applications. Ms. Kiser seconded the motion. Motion carried.

Approval of Travel

2012-06-21-i Ms. Kiser made a motion to approve Travel for eligible board members. Ms. Coyer seconded the motion. Motion carried.

Adjournment – 12:02 p.m.

Next Board Meeting Date

August 29, 2012 @ 10:00 a.m.

Approved:

Timothy E. Owens, Board Chair

**Minutes Prepared by Karen Lockett, Board Administrator
June 21, 2012**